

AMJ Article Writing Checklist

Title of the article: **Cognitive And Functional Outcome Of Patients With Ischemic Stroke In Hasan Sadikin Hospital Bandung In 2013**

A. Content	Yes	No
1. All main points in the paragraph should be relevant with the topic	✓	
2. The content of the article has answered the question implied in the title/objective of the study	✓	
3. All information has been analyzed critically:		
a. All information included is based on facts or expert opinions from people or organizations with good reputation	✓	
b. All information included is important	✓	
c. All information included is logical	✓	
4. Information on the provision of ethical clearance/approval for the study/research described in the article is included	✓	
B. Organization, coherence and cohesion	Yes	No
1. Organization		
a. Title	✓	
1) Title does not exceed more than 18 words and not begin with an article (The....., A.....)/preposition (In, on, at, above, etc)	✓	
2) Title includes full title and the variables that are measured/observed in the study	✓	
3) Title includes author's name with complete title/s, affiliation, name, and complete address for correspondence, telephone number, fax number, and email address	✓	
4) Title is brief and clear	✓	
5) Title does not include abbreviation	✓	
6) Title does not contain too many "of"	✓	
7) In descriptive study the title may include place and periode of study. It depends on the essential factors, especially for result that may not be generalizable to other location.	✓	
b. Abstract		
1) Abstract is divided under these headings: Background, Methods, Results, Conclusions	✓	
2) Abstract is concise, does not exceed 250 words	✓	
3) All acronyms or abbreviations in the abstract are defined when first mentioned and the acronyms or abbreviations are written in parentheses afterwards	✓	
4) Background must include objectives of the study	✓	
5) Abstract contains 3-5 keywords in an alphabetical order	✓	
c. Introduction		
1) Introduction describes the problem in general terms (including relevant facts/figures to establish the significance of the problem)	✓	
2) Should have references citation	✓	
3) Introduction identifies the objectives of the study	✓	
4) All sentences are written in a direct and precise manner in present tense	✓	
5) The maximum paragraph is 3 parafigures.	✓	
d. Methods		
1) Research design is described	✓	
2) Subject/object/materials used in the study are described	✓	
3) Methods for preparing the materials in the study are described	✓	

	Yes	No
4) Research protocol is described	✓	
5) Sampling method used is described (including the sample size)	✓	
6) Place and time of study is described	✓	
7) Questionnaire development and testing are described	✓	
8) Measurement criteria (scoring, category, etc) is described	✓	
9) Statistical method used is described		
10) Should have references citation if needed		
11) All sentences are written in a direct and precise manner in past tense	✓	
12) Approval from Ethical Committee is mentioned.	✓	
e. Results		
1) Results correlates with the purpose of the study (research question/s)	✓	
2) Tables/figures in the results are important and relevant with the results	✓	
3) All sentences are written in a direct and precise manner in past tense	✓	
4) Text does not repeat the results in the tables/figures	✓	
5) Text provides clarifying information for the results in the tables/figures and placed before the tables/figures	✓	
f. Discussion		
1) Discussion contains information whether the results answer the proposed hypotheses/objectives of the study not a repetition of the results	✓	
2) Discussion contains interpretation of the findings in the result	✓	
3) Discussion contains information whether the findings agree with other research/studies conducted. If a disagreement is found, discussion should suggest alternative explanation or weakness in the design of the experiment (including the weakness of the experiment in this article or the experiments of others)	✓	
4) Conclusion fits the objective of the study	✓	
5) Conclusion does not include completely new ideas	✓	
6) Sentences in conclusions are written in present tense	✓	
7) Discussion includes next study/research/steps/recommendation related to the topic (if necessary)		
8) Should have references citation	✓	
9) Other than conclusions, all sentences are written in a direct and precise manner in present or past tense according to the context of the sentence.	✓	
g. References		
1) The references citation is in numeric order according to the first mention in the text and to the Vancouver rules	✓	
2) The number of references should not exceed 20 with all of them dated from the past 10 years	✓	
3) Only 80 percent of the references should come from journals with the rest comes from textbooks or others	✓	
2. Coherence		
a. Main ideas are outlined in the introduction, stated in the body, and summarized in the conclusion	✓	
b. Each paragraph have a topic sentence containing the main idea of the paragraph and the explanation of it	✓	
c. Paragraph are ordered according to a logical order	✓	



3. Cohesion	Yes	No
a. Logical connecting words are used	✓	
b. Article "a" is used to write about a single countable subject for the first time, and "the" to write about the same subject in the later part of the writing	✓	
c. "It", "They", "This", "These", etc. are used to refer back to a subject in the previous sentence or paragraph	✓	
C. Grammar and Vocabulary		
1. Each sentence has a subject and a verb	✓	
2. All compound and complex sentences have proper and logical clauses	✓	
3. Each noun is already checked to see if it is countable, uncountable, or abstract, and correct article (a / an / the / no article) is used	✓	
4. All subjects are followed with appropriate verb (such as verb + s/es for present third singular person, V2 for past tense, have/has + V3 for present perfect, to be + V3 for passive, etc)	✓	
5. Present simple tense is used to describe things that are true all the time/facts.	✓	
6. Present perfect tense/continuous is used to describe experience or the results of experience that includes a duration or duration and effect	✓	
7. Simple past tense is used to describe things that finished in the past.	✓	
8. Future tense is used to describe things that will happen in the future/plan	✓	
9. All words are already checked for spelling	✓	
10. All words used American English spelling	✓	
11. Correct punctuations are used	✓	
12. Correct capitalizations are used	✓	
D. Style and tone	Yes	No
1. No phrasal verb is used in the article (e.g. "discover" instead of "find out")	✓	
2. No contraction is used in the article (e.g. "did not" instead of "didn't")	✓	
3. The writing is polite (e.g. "It is questionable whether..." instead of "It is foolish to believe that...")	✓	
4. Academic English is used in the article		
a. Tentative language is used (using may, might, appears to, seems, etc.)	✓	
b. Over generalization is avoided (do not use "always" and "every")	✓	
c. Formal grammar is used	✓	
d. Minimum used of personal pronouns (I, you, we, they, etc.)	✓	
e. No short, disconnected sentences are included	✓	
f. No rhetorical question is included	✓	
g. Referencing is done correctly using Vancouver style	✓	
5. Table is numbered using Arabic number followed by brief title	✓	
6. Table includes brief headings for each column	✓	
7. The table's title should be put above the table (Times New Roman 11pt)	✓	
8. Footnotes in the table are indicated in the order of *, **, X	✓	
9. No vertical lines are used between column	✓	
10. Horizontal lines are used above and below the column headings and at the bottom of the table.	✓	
11. Abbreviations used in the table are defined in the table footnotes	✓	
12. The figure/graph's title should be put below the figure/ graph (Times New Roman 11pt)	✓	
13. Photos of people who may be recognizable are accompanied with written permission	✗	✓
14. Figures that have been published previously are displayed with reference	✗	✓
15. Figures are numbered according to the appearance in the text	✓	✓
16. The number of tables and figures is not more than 6 (six)	✓	

E. Others		Yes	No
1.	All names of organizations, institutions, etc., are written according to their official English terms (e.g. Dr. Hasan Sadikin General Hospital. Can be checked in the official website of the organization/institution)	✓	
2.	All sentences using "moreover" and "furthermore" as the connecting word describes a situation where the following information is more important than the previous one	✓	
3.	Modals and adverbs are used properly to show how confident the author on the statement (such as the use of "may", "might", "probably", etc.)	✓	
4.	Article is typed double spaced on A4 size paper	✓	
5.	Left margin is 4 cm	✓	
6.	Right, top, and bottom margins are 3 cm	✓	
7.	Font is Times New Romans, 12pt	✓	
8.	Article does not exceed 20 pages (3,500 words)	✓	
9.	All pages are numbered in the center below of every page	✓	
10.	Article format is .doc or .docx (Microsoft Word 97-2003 and 2010)	✓	
11.	Maximum file size is 5 MB	✓	

Authors Signature

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